

Workers' Compensation

Procedure SHS 09.02

Effective: 09/26/07

An approved physician must treat the injured employee. A specialist may be assigned in certain cases. Employees are expected to return to work unless the treating physician indicates the employee must not return to work for the remainder of the day. A written statement shall be obtained from the treating physician declaring when the employee is able to return to work, with or without restrictions. If the employee cannot return to work, the employee shall be paid full salary for normal working hours on the day of the injury.

If an employee is injured, he or she must complete an Employee Statement, notify their supervisor, Safety and Security, and Human Resources within 24 hours of the accident.

Please reference the Workers' Compensation Guidelines issued by Human Resources.

Forms

Workers Compensation Program Employee Statement
Supervisors Accident Incident Investigation Report

While on campus this policy can be viewed by accessing Human Resources on SharePoint.