



Workers' Compensation

Policy SHS 09.02

Board of Trustees Approval Date: 04/28/93

Revision Date(s): 10/23/96; 04/27/05; 09/26/07

Revision Responsibility: Vice President for Administration and Auxiliary Services

Comments:

Any job-related injury or illness must be reported in writing to the immediate supervisor within 24 hours of occurrence. It is the responsibility of the supervisor to determine the particulars of the incident.

The Workers' Compensation Act provides medical benefits and disability compensation including a weekly compensation benefit equal to 66.66% of the employee's average weekly earnings up to a maximum established by the Industrial Commission each year.

Medical benefits

- Physician's fees: the approved physician who provides treatment is paid through the workers' compensation insurer
- Hospital fees: paid in full
- Pharmacy costs: paid in full if prescribed by an approved physician
- Special costs: any other medical costs including but not limited to braces, crutches, physical therapy, and rehabilitation therapy if deemed necessary by an approved physician will be paid in full according to State law

Disability compensation

Disability compensation benefits are paid during the time employees are disabled from a work-related injury or illness after the required waiting period.

When an employee is injured on the job as a result of a compensable injury/illness and loses time from work due to the injury, the employee shall not be charged leave for time lost from work due to the injury. All employees are expected to adhere to the College's Safety Policy SHS 09.05.

While on campus this policy can be viewed by accessing Human Resources on SharePoint.