



## **Inclement Weather**

## **Policy SHS 09.01**

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Board of Trustees Approval Date: 04/28/93

Revision Date(s): 12/03/03; 12/02/15

Revision Responsibility: Vice President for Administration and Auxiliary Services

Comments:

The College recognizes there may be instances of inclement weather or emergency conditions that may prevent or modify its ability to provide full services to the community.

When inclement weather or other unforeseeable emergencies arise that may impact the operations of the College, students and employees should consult the College website, [www.mitchellcc.edu](http://www.mitchellcc.edu), along with designated media outlets (television, radio, and social media) for the official status of College activities. The status of College activities may be "closed," "delayed opening," or "classes cancelled." If the media outlets do not list the College as "closed" or as having a "delayed opening," the College is open for regular business hours.

It is the responsibility of the President or his/her designee to make the decisions regarding any change in College operations.

On occasion, inclement weather or emergency conditions occur during the day after employees and students have arrived on campus. Depending upon the circumstances, employees and students may be directed to a place of safety within their building, or employees and students may be told to leave for the College to close earlier than scheduled.

When possible, an announcement will be made regarding cancellation of any classes due to inclement weather or emergency conditions. In the event that it is necessary to cancel evening classes, a decision will be announced as early as possible.

*While on campus this policy can be viewed by accessing Human Resources on SharePoint.*