

Continuing Education Registration Form

Register me for: Course ID Start Date Course Title **End Date** Time Location (Mitchell Use Only) Have you taken a class at Mitchell before? ☐ No, provide complete Social Security # _____ ☐ Yes, provide the last four digits of your Social Security #______ **OR** Datatel Student ID # _____ Name Last First Maiden Mailing Address_____ City_____ State _____ Zip _____ Home Phone _____ Cellphone _____ Business Phone ______ Fax_____ Personal Email Work Email ☐ Female Gender 🗌 Male Date of Birth ____ ☐ Black ☐ White ☐ Amer. Indian ☐ Hispanic ☐ Asian ☐ Other Ethnicity ☐ Unemployed ☐ Retired Employment Status Full-time ☐ Part-time Employer _____ ______Occupation ______ **Highest Education Level Completed** \square 0 \square 1 \square 2 \square 3 \square 4 \square 5 \square 6 \square 7 \square 8 \square 9 \square 10 \square 11 \square 12 \square High School Equivalency or GED Diploma ☐ One-year College/Vocational Training ☐ Associate Degree ☐ Bachelor's Degree ☐ Doctorate Degree ☐ Master's Degree Please check any or all that may apply: □ Paid Fireman □ Volunteer Fireman ☐ Law Enforcement ☐ Paid Rescue □Volunteer Rescue Other _____ Department____ _____ Classification ____ "My signature attests that I am actively affiliated with the public safety agency listed and I hold the job classification indicated." I agree disagree to let Mitchell Community College use photos of me taken in the classroom or on campus for marketing purposes. REQUIRED: Student Signature ______ Date _____ MITCHELL USE ONLY Waiver Code _____ Registration \$ _____ Tax ____ Total ____ ______ Receipt # _____ Payment Rec. By _____ Date ____ Amt. Paid _____ ☐ Cash ☐ Check _____ ☐ Credit Card _____ Bill to_____

Mail, fax or deliver to:

Mitchell Community College, Attn: Registration Desk 701 West Front Street, Statesville, NC 28677 (704) 878-3220 Statesville (704) 663-1923 Mooresville

(704) 878-4271 fax

Mitchell Community College Cancellation and Refund Policy

- The College reserves the right to cancel a class due to lack of enrollment. In this case, preregistered/ prepaid students will receive a full refund.
- Preregistered/prepaid students who officially withdraw from a course prior to its beginning will receive
 a full refund.
- Participants who officially withdraw from a course prior to the 10% point will receive a 75% refund.
- Participants who withdraw from a course after the 10% point are ineligible for a refund.