



Intellectual Property

Policy AD 02.20

Board of Trustees Approval Date: 03/22/06

Revision Date(s): 08/23/06

Revision Responsibility: President

Comments:

This policy governs the ownership, use, distribution, and reproduction rights to materials developed on College time and/or with the use of College facilities and equipment. This policy applies to all types of materials including educational and media materials regardless of medium utilized.

The College holds all rights to materials subject to copyright when such materials result from activity commissioned by the College or by an outside agency through College channels. Commissioned works are ones that receive substantial aid. The substantial aid that constitutes a commission may be in the form of directly allocated funds, College facilities, College-owned equipment and/or other resources.

The College shall have the perpetual right to market or license external use of College-commissioned materials. The financial benefit deriving from such distribution may be shared with those who contributed to the College-commissioned materials. The search for commercially exploitable inventions is not a function of the College. However, if the credible endeavors of a student, staff or faculty member leads to such a discovery that results in the request for, or issuance of, patents, the College and employee or student are bound by all the conditions set forth in this policy. The cost of pursuing the patent and the defense of such patent will be borne by the College.

The College recognizes the right of employees to engage in the uncommissioned creation of scholarly, pedagogical, artistic works and/or technical innovations subject to copyright and to copyright such works and to receive royalties from their use. Uncommissioned activities are defined as those that do not receive aid from the College or from an outside agency through College channels.

Resolution of any dispute with College-commissioned or uncommissioned intellectual property will be adjudicated by a committee appointed by the President and made up of College faculty and staff as well as outside experts on intellectual property. Decisions of the committee may be appealed to the Finance Committee of the the College Board of Trustees.

While on campus this policy can be viewed by accessing Human Resources on SharePoint.