



Professional Responsibility/Ethics

Policy AD 02.15

Board of Trustees Approval Date: 08/27/08

Revision Date(s):

Revision Responsibility: President

Comments:

The College employees are expected to maintain its level of personal and professional conduct consistent with the policies of the State, the College and the Board of Trustees. All employees are held to the highest ethical standards in both personal and professional conduct.

All employees are expected to refrain from using their position for personal, material or financial gain or the appearance of such. Employees are to protect the interests of the College and not engage in activities that create actual, apparent, or potential conflicts of interest.

All confidential information entrusted to a College employee should be treated with discretion, especially information concerning students and other faculty and staff members.

While on campus this policy can be viewed by accessing Human Resources on SharePoint.