Mitchell COMMUNITY COLLEGE

Continuing Education Registration Form

RGPE	☐
ASPR	☐
XNCA	☐
RGN	☐
PERC	☐

Have you taken a class at Mitchell before?

☐ **No**, provide complete Social Security # _____

☐ **Yes**, provide the last four digits of your Social Security # _____

OR ☐ Mitchell Student ID # _____

Mail, fax or deliver to:
Mitchell Community College, Attn: Registration Desk
701 West Front Street, Statesville, NC 28677
(704) 878-3220 Statesville
(704) 663-1923 Mooresville
((704) 228-2306 fax or
email ce_registration@mitchellcc.edu
Registration not complete until payment received.

COURSE TITLE	☐ Day ☐ Evening	Sect. #
		Start Date
COURSE TITLE	☐ Day ☐ Evening	Sect. #
		Start Date

LAST	FIRST	MIDDLE	MAIDEN
MAILING ADDRESS			
CITY		STATE	ZIP
HOME PHONE		CELL	WORK
PREFERRED E-MAIL ADDRESS		DATE OF BIRTH	

☐ Female ☐ Male   ☐ White   ☐ Hispanic   ☐ Native American
☐ Black or African American   ☐ Asian/Pacific Islander   ☐ Hawaiian

EDUCATIONAL LEVEL

_____ Non-graduate
(enter highest grade completed, 0-11)
☐ High School Graduate
☐ HSE Diploma or GED Diploma (High School Equivalency)
☐ Adult High School Diploma
☐ One-year College/Vocational
☐ Associate Degree
☐ Bachelor's Degree
☐ Master's Degree
☐ Doctorate Degree

I ☐ **agree** ☐ **disagree** to let Mitchell Community College use photos of me taken in the classroom or on campus for marketing purposes.

EMPLOYMENT STATUS

☐ Full-time

☐ Part-time

☐ Unemployed

☐ Retired

Employer _____

Occupation _____

FEE WAIVED

☐ Paid Firefighter
☐ Volunteer Firefighter
☐ Law Enforcement
☐ Paid Rescue
☐ Volunteer Rescue
☐ No Affiliation
☐ Other _____

Department _____

Classification _____

"My signature attests that I am actively affiliated with the public safety agency listed and I hold the job classification indicated."

MITCHELL COMMUNITY COLLEGE CANCELLATION AND REFUND POLICY

- The College reserves the right to cancel a class due to lack of enrollment. In this case, preregistered/prepaid students will receive a full refund.
- Preregistered/prepaid students who officially withdraw from a course prior to its beginning will receive a full refund.
- Participants who officially withdraw from a course prior to the 10% point will receive a 75% refund.
- Participants who withdraw from a course after the 10% point are ineligible for a refund.

REQUIRED: Student Signature _____ **Date** _____

OFFICE USE ONLY (Method of Payment)			
$ _____ Registration Fees	☐ Cash	☐ Credit Card	☐ Check
$ _____ Total Collected	Third-party Billing		
Waiver Code	Payment Rec'd By	Receipt #	Date