Paralegal Technology Certificate Program

The Paralegal Technology Certificate prepares you to perform legal tasks and assist lawyers with many types of legal work. A paralegal does not practice law, give legal advice, or represent clients in a court of law but they can assist with any type of legal work that a lawyer does. The Paralegal Technology Certificate program's primary goal is to provide you with the legal knowledge and practical skills necessary to become a competent, ethical professional.

Paralegals play an important role in allowing lawyers to provide high-quality, reasonably priced legal services. As a result, it is a fast-growing field. Paralegals, sometimes also called legal assistants, work in law firms, government agencies, business organizations, and anywhere else that a lawyer might work.

The Continuing Education program requires students to have an Associate degree or higher to qualify to take the 300 hour course.  Once complete, they are prepared to sit for the NC Paralegal Bar exam.

Study Options

Paralegal Certificate (*students who already have a college degree*)

Or

Paralegal, Associate of Applied Science (A.A.S.)

Employment Opportunities

Employment of paralegals and legal assistants is projected to grow 12 percent from 2018 to 2028, much faster than the average for all occupations. Formally trained paralegals with strong computer and database management skills should have the best job prospects.

Source: Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Paralegal, on the internet at <https://www.bls.gov/ooh/legal/paralegals-and-legal-assistants.htm> (visited 3/3/2020). Note: Job Outlook information is based on national statistics

Program Outcomes

Students satisfactorily completing this program are permitted to register for the NC Paralegal Bar Exam scheduled semi-annually (fall and spring dates determined by the North Carolina State Bar Paralegal Certification.

<https://www.nccertifiedparalegal.gov>

Learn More

Arthur Piervincenti David Bullins

Paralegal Technologies Coordinator Director of Public Safety

[apiervincenti@mitchellcc.edu](mailto:apiervincenti@mitchellcc.edu) [dbullins@mitchellcc.edu](mailto:dbullins@mitchellcc.edu)

(704) 978-5497 (704) 978-5446