



Financial Aid Satisfactory Academic Progress Degree Evaluation Form

Students required to submit a degree evaluation form have reached Maximum Time Frame (MTF) and are not making satisfactory academic progress towards the completion of their stated degree. All sections of this form must be completed by your academic advisor and must be signed by both advisor and student. Students will also need to complete the 'Satisfactory Academic Progress Appeal Form' and return both forms to the Financial Aid Office.

Student Name _____ Student's ID# _____
Current Major _____ Credit Hours Completed Toward Degree _____
Credit Hours Still Needed _____ Anticipated Graduation Date _____

Academic Plan. List specific subject and course number the student needs to complete program under applicable semester.

Semester 1	Semester 2	Semester 3	Semester 4

Advisor's Comments (Please include any observations or recommendations regarding the student's progress.)

To the Advisor.

By signing the document you certify that you have met with the student and discussed the requirements of the stated degree program the student is pursuing. Also, you agree the classes and total number of credits listed above apply toward that degree and are needed for the student to complete their course of study and graduate.

Advisor's Signature _____ Date _____

Advisor's Name _____

To the Student.

By signing this document you certify that you have met with your academic advisor and discussed the requirements needed to complete your degree. You also acknowledge that if your financial aid is reinstated, you will be required to follow an Academic Plan created by the Financial Aid Committee designed to help you graduate from Mitchell Community College.

Student's Signature _____ Date _____

Student's Name _____