



Human Resources Office
500 West Broad Street
Statesville, NC 28677-5293
<http://www.mitchellcc.edu/>

Employment Opportunity

Developmental Math Instructor/ Contextual Teaching and Learning Coordinator

posted March 21, 2008

POSITION

The Developmental Mathematics Instructor/Contextual Teaching and Learning Coordinator is responsible primarily for providing guidance and support to faculty developing and implementing contextual teaching and learning activities as well as teaching developmental mathematics courses in basic mathematics and pre-algebra. In addition, the CTL coordinator is responsible for the development of CTL training materials for full- and part-time faculty, the scheduling of the CTL professional development calendar, the purchasing of CTL manipulatives and supplies, and the drafting of the end of semester/end of year project status report. This full-time, ten-month position is renewable annually. Beginning date: August 1, 2008.

RESPONSIBILITIES

- teach day and evening classes at both Statesville and Mooresville campuses as needed
- advise students
- maintain office hours
- serve on college committees
- participate in CTL curriculum development activities and College functions
- assist with CTL program evaluation and classroom assessment
- perform additional duties as assigned by the Assistant Director of Developmental Education and Academic Support and/or the Director of Humanities and Fine Arts

QUALIFICATIONS

- master's degree or higher in Mathematics Education, Developmental Education, Adult Education, or a related field required
- Developmental Education Specialist certification or demonstrated understanding of and commitment to developmental or adult education preferred
- community college teaching experience is a plus
- contextual teaching and learning experience preferred
- demonstrated academic leadership experience preferred
- active involvement in professional organizations a plus
- demonstrated expertise in teaching basic math and pre-algebra courses preferred
- demonstrated understanding of and commitment to open-access community college philosophy, diversity issues, and instructional technology
- valid driver's license

INSTITUTION

Mitchell Community College is a member of the North Carolina Community College System. Located in Statesville, the College serves students from Iredell and adjoining counties. Fall semester enrollment is in excess of 2,600 students in curriculum courses and approximately 14,000 in continuing education classes. Vocational, technical, college transfer and fine arts programs are offered to a diverse student body in an historical setting. The College is a learning-centered institution, which encourages its employees to be life-long learners.

APPLICATION PACKET

- official Mitchell Community College application
- letter of interest addressing each of the requirements
- résumé
- photocopy of transcripts

Applications will be accepted until the position is filled; however, preference will be given to persons who apply by **April 7, 2008**. The search committee process for full-time positions takes 60-90 days. Questions may be directed to the Human Resources office at 704-878-4341 or 704-978-3117(fax).

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER