



# Continuing Education Registration Form

**MCC USE ONLY** Dept. \_\_\_\_\_ Class \_\_\_\_\_

Please register me for **Course Title** \_\_\_\_\_ **Course ID#** \_\_\_\_\_

Beg. Date \_\_\_\_\_ End Date \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

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Beg. Date \_\_\_\_\_ End Date \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

Have you taken a class at MCC before?

No If **no**, please provide complete social security # \_\_\_\_\_

Yes If **yes**, please provide the last four digits of your social security # \_\_\_\_\_

**OR** your Datatel Student ID# \_\_\_\_\_

Name \_\_\_\_\_  
*Last, First, Middle / Maiden*

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ ext. \_\_\_\_\_

Date of Birth \_\_\_\_\_  **age 65 or older**

Race  White  Black  Indian  Hispanic  Asian Sex  Male  Female

Employment  Unemployed  Part-time  Full-time  Retired Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Check the highest grade completed  0  K  1  2  3  4  5  6  7  8  9  10  11  12

**OR** check  passed high school equivalency (GED)  associate's degree  master's degree

completed one year college/vocational training  bachelor's degree  doctorate degree

Home e-mail \_\_\_\_\_ Work e-mail \_\_\_\_\_

**MCC USE ONLY** Waiver Code \_\_\_\_\_ Registration \$ \_\_\_\_\_ Books \_\_\_\_\_ Tax \_\_\_\_\_  
Payment Rec. By \_\_\_\_\_ Date \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
 Cash  Check \_\_\_\_\_ Bill to \_\_\_\_\_

**Mail, fax, or deliver to:**

ATTN. REGISTRATION DESK  
701 West Front Street  
Statesville, NC 28677-5644  
**Phone:** Statesville (704) 878-3220  
**Phone:** Mooresville (704) 663-1923  
**Fax:** (704) 878-4271

**MCCANCELLATION AND REFUND POLICY**

- The College reserves the right to cancel a class due to lack of enrollment. In this case, pre-registered/prepaid students will be issued a full refund.
- Pre-registered/prepaid students who withdraw from a course prior to its beginning will be issued a full refund.
- Participants who withdraw from a course prior to the 10% point will be issued a 75% refund.
- Participants who withdraw from a course after the 10% point are ineligible for a refund.

**Please call (704) 878-3290 to provide credit card information.**

**Registration is not complete until payment is received.**

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_